

TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
October 14, 2025
ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 7:30 P.M.*
 - i. *Present:*
 - a. *Katie Bauknecht*
 - b. *Paul Sowinski*
 - c. *Vicki L. Holewinski - absent*
 - d. *Lauren Sowinski*
 - e. *Eli Volkmann*
- *There were 2 visitors*

2. Approval of the Agenda

- **Motion:** 1. *Eli V.* 2. *Paul S.* ...to approve the agenda as posted. Carried.

3. Approval of the minutes from the regular monthly meeting on September 15, 2025

- **Motion:** 1. *Paul S.* 2. *Eli V.* ... to approve the minutes. Carried.

4. Treasurer's Report

- **Motion:** 1. *Paul S.* 2. *Eli V.* ... to approve the Treasurer's Report with an ending balance of \$264,501.49. Carried.

5. Approval of vouchers

- **Motion:** 1. *Eli V.* 2. *Paul S.* ... to approve the vouchers with a balance of \$68,865.99. Carried.

6. Public comments

- *None*

7. Correspondences:

- A. Veteran's Memorial Donation
 - i. *We received a \$1,000 donation for the Veteran's Memorial – the board discussed that it could go towards the sign*
- B. LRIP application update
 - i. *Katie B. gave an update that we submitted our application and we applied for Virgin Timber Dr and Indian Lake Rd*
- C. ARIP update
 - i. *Katie B. gave an update that this is due in December*
- D. Adoption of Oneida County Comprehensive Plan
 - i. *Katie B. gave an update that Oneida County adopted a new Comprehensive Plan*
- E. County Hwy D bridge timeline update

i. *Katie B. gave an update that the project is now scheduled for 2028*

8. Approve Operator License

- A. Virginia Evans
- **Motion:** 1. Paul S. 2. Eli V. ... *to approve the operator license as long as all documentation and payment are provided to the Clerk. Carried.*

9. Discuss disc golf course fees

- **Motion:** 1. Paul S. 2. Eli V. ... *to make a sign for the course, including a suggested fee amount per player per round. Carried.*

10. Review the 2025 Treasurer Tax Letter

- *The Board reviewed the letter and agreed on some changes.*
- **Motion:** 1. Katie B. 2. Eli V. ... *to approve the letter with changes documented by the Clerk. Carried.*

11. Discuss Frontier bill for Town services

- *Clerk Sowinski showed the Frontier bill to the Board – we will see what the monthly bill comes to next month, now that we have removed phone lines and the fax line. If necessary, we will look at moving forward with a contract at the meeting next month.*

12. Road work/Town Hall Report

- **Motion:** 1. Paul S. 2. Eli V. ... *to approve the reports as presented. Carried.*

13. Set the date for the next board meeting - November regular Town Board Meeting at 6:30 P.M. and Budget Hearing at 7:00 P.M. on November 17, 2025 (error on agenda – should not have stated 7:30 P.M.)

14. Budget planning meeting, October 22, 2025 at 7:00 P.M.

15. Adjourned at 8:01 P.M.

16. Future Agenda Items

- A. Veteran's Park Signage
- B. Coordinated Comprehensive Plan